

Brandschenkestrasse 50
Postfach CH-8027 Zürich
Switzerland

Phone: +41 44 5622 200
Fax: +41 44 5622 239
E-Mail: office@iihf.com
VAT No 432 225

Council R. Fasel (President), K. Kummola (Vice President), B. Nicholson (Vice President), T. Wu (Vice President),
L. Tardif (Treasurer), Z. Kolbenheyer, M. Zawadzka, H. Bach Nielsen, P. Briza, R. DeGregorio, S. Gontcharov,
F. Reindl, V. Tretiak
General Secretary H. Lichtner

www.iihf.com



Zurich, 28 June 2018

To whom it may concern:

I am writing this reference letter to recommend Sylvia Gramann and her company gramanns, agency for conferences, meetings & events.

The International Ice Hockey Federation (IIHF), the International Olympic Committee (IOC), FIFA, World Rugby, and the International Federation for Equestrian Sports (FEI) recently hosted the 5th International Consensus Conference on Concussion in Sport in Berlin in October 2016

The Conference was extremely successful, with 420 participants from 24 countries in attendance. Since the inaugural conference held in 2001, this conference has become the main forum for concussion awareness and prevention. The scientific findings and consensus from this conference have formed the foundation by which the majority of sporting organizations have developed protocols with respect to concussion awareness, treatment and the return to play for athletes.

In 2016 the IIHF was the host organizer of the conference and during the preparations and on-site operations, we worked together with Sylvia and her company gramanns.

Gramanns was responsible for venue sourcing, hotel bookings, website creation, conference preparation, organizing all logistics and social programs, as well as the full registration process of the participants from all over the world. On site, gramanns was also responsible for the facilitation of the conference operations with hotel staff and many contracted providers.

Sylvia and her team did an outstanding job in handling this highly competent and professional group. We received a great deal of very positive feedback following the conclusion of the conference from all attendees and partners.

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On behalf of the IIHF, I can highly recommend Sylvia Gramann and her company gramanns as a dynamic, flexible and solution-focused company. I would especially like to mention the open lines of communication and innovation in preparing an important event like ours.

Best regards,

INTERNATIONAL ICE HOCKEY FEDERATION

A handwritten signature in blue ink, which appears to be 'RF', is positioned above the name René Fasel.

René Fasel
President